

Structural Engineer Consultation

Structural Checking Request

Date: TodaysDate

To: David Smith Associates, 8 Duncan Close, Moulton Park, Northampton, NN3 6WL
(By email)

Our Reference to Project Number: ProjectNumber

Site Address: SiteAddressCommas

Description of Works: Proposal

Anticipated checking date: *Agreed number of working days to turnaround structural checking and comments.*

Tick as appropriate:	Structural Checking Comments:	Checked by:	Hours:
<input type="checkbox"/>	Satisfactory		
<input type="checkbox"/>	Satisfactory subject to the following comments or conditions:		
<input type="checkbox"/>	Please provide additional information as follows for further checking:		
			Total Hours:

Should you require any further information or assistance, please do not hesitate to contact me directly.

Kind regards,



Pauline Mullee BSc (Hons) C.Build E MCABE IEng
 Registered Building Inspector
 Class 2/4 Technical Manager
Director - Mullee Associates Limited
Registered Building Control Approver

Copied by Email to: Sara Chetcuti (Mullee Associates)