

**Notice of Completion & Compliance Declaration**

Part 2A Dutyholders and Competence of The Building Regulations 2010

**Principal Contractor (or Sole Contractor)**

In accordance with The Building Regulations 2010 (as amended), where work is complete, the Client must give a notice to the Registered Building Control Approver confirming:

(a) The work described in the Initial Notice is complete, and is compliant with the applicable requirements of the Building Regulations;

**(b) In the case of a Principal Contractor (or Sole Contractor), that they fulfilled their duties as a Principal Contractor under Part 2A (dutyholders and competence) of the Building Regulations;**

(c) In the case of a Principal Designer (or Sole or Lead Designer), that they fulfilled their duties as a Principal Designer under Part 2A (dutyholders and competence) of the Building Regulations.

“Client” means any person for whom a project is carried out. “Principal Designer” means the designer appointed under regulation 11D (principal designer and principal contractor) to perform the duties of a principal designer under The Building Regulations 2010 (as amended). “Principal Contractor” means the contractor appointed under regulation 11D (principal designer and principal contractor) to perform the duties of a principal contractor under The Building Regulations 2010 (as amended).

**\*\*Please fill out this form and return by email to:**

**[pauline@mulleeassociates.co.uk](mailto:pauline@mulleeassociates.co.uk) and [sara@mulleeassociates.co.uk](mailto:sara@mulleeassociates.co.uk)**

**Please Note:**

**All fields highlighted in yellow must be completed.**

**A signature is required where stated.**

**Building Control is unable to issue any Final Certificate(s) until receipt of these statements**

**Notice of Completion & Compliance Declaration**  
 Part 2A Dutyholders and Competence of The Building Regulations 2010

**Principal Contractor (or Sole Contractor)**

<b>Project Information:</b>	
Project Reference Number:	ProjectNumber
Site Address:	SiteAddress
Description of Works (that appears on the Initial Notice):	Proposal
<b>Principal Contractor (or Sole Contractor) Details:</b>	
Name:	Click or tap here to enter text.
Address	Click or tap here to enter text.
Telephone Number:	Click or tap here to enter text.
Email	Click or tap here to enter text.
<b>Principal Contractor (or Sole Contractor) Declaration:</b>	
<p>I declare that the following statement is true and correct:</p> <p>a) I have fulfilled my duties as a Principal Contractor under Part 2A (dutyholders and competence) of The Building Regulations 2010 (as amended).</p>	
<b>Signed:</b>	
<b>Name:</b> Click or tap here to enter text.	
<b>For and on behalf of:</b> Click or tap here to enter text.	
<b>Date:</b> Click or tap here to enter text	
<b>Dates Of Appointment:</b>	
<b>Start</b> Click or tap here to enter text.	
<b>Finish</b> Click or tap here to enter text.	